

## **Canadian Council for Geographic Education (CCGE)**

### **Terms of Reference for Regional Representative on the CCGE Executive**

1. This is a voluntary position with no direct remuneration.
2. The regional representative is expected to attend the CCGE Executive Annual General Meeting each fall in Ottawa. This two-day meeting is usually held mid-November and typically runs from Friday morning through Saturday afternoon. The CCGE covers travel, accommodation, meals and release time costs.
3. There are usually two or three additional “teleconference” meetings held throughout the year to deal with CCGE business. It is expected that all Executive members will participate, based on a mutually agreed upon time scheduled for the calls.
4. Representatives are expected to be in active liaison with the appropriate geography/social studies teacher associations in their region with a view to keeping them informed of CCGE initiatives and opportunities.
5. Representatives are also expected to liaise with the curriculum specialists at the Ministries of Education and report on a regular basis to the CCGE Executive on geography/social studies curriculum developments in the region.
6. From time to time, representatives are requested to submit regional news items for the CCGE Newsletter relating to upcoming events and social science issues of interest to CCGE members within the region.
7. Representatives are expected to act as an advocate for the preservation and extension of the role of geography within the elementary and secondary school curricula of the region. The CCGE provides a small professional development budget to assist regional representatives to present and/or organize such activities.